



Fifth North American Echinoderm Conference

CAMPUS ACCOMMODATIONS & MEAL PLAN FORM

Deadline for registration: 1 July 2008

We are holding rooms for 100 guests on the FIT campus in Columbia Village, a facility favored among our students. Information on Columbia Village is available on the FIT website (<http://www.fit.edu/housing/village.html>). Because each room holds one twin bed, couples or others traveling together must reserve one room per person. The rate per person is \$23.00 per day with a one-time linen charge of \$12.00. The earliest time for check-in is on Sunday, 20 July, at 3:00–8:00 PM; latest check-out is at 8:00–10:00 AM, Saturday, 26 July. Weekday times for check-in and check-out will be during regular business hours (8:00 AM–5:00 PM). Please arrange other times for check-in and check-out in advance through the co-organizers.

The campus has several dining facilities (<http://www.fit.edu/food/>). The daily charge for a meal plan is \$21.00 for three meals; the plan is usable only in Evans Hall Cafeteria. Meals may also be purchased individually at all facilities. **Reservation of a dormitory room is not required for purchase of a meal plan.**

Name _____

Affiliation _____

Department/Division _____

Organizational Address _____

City _____ State/Province _____

Postal Code _____ Country _____

Work Phone _____ Fax _____

Email Address _____

REQUIRED FOR EMAIL CONFIRMATION

[Continue to second page.]

Dormitory Room: Check the boxes below for those nights for which you desire a reservation. The room charge per day is \$23.00 per person. Because each room can be reserved only by the individual occupying the room, please submit a separate form for each person.

- Sunday, 20 July
- Monday, 21 July
- Tuesday, 22 July
- Wednesday, 23 July
- Thursday, 24 July
- Friday, 25 July

Your subtotal for room (\$12.00 added for one-time linen charge) is $\$12.00 + N \times \$23.00 =$ _____.

Meal Plan: Check the boxes below for those days for which you want the campus meal plan at \$21.00 per day. **Selection by day is necessary because the debit card that you will receive will have the days electronically specified.**

- Monday, 21 July
- Tuesday, 22 July
- Wednesday, 23 July*
- Thursday, 24 July
- Friday, 25 July

*Note: This day is reserved for field trips. You may order a box lunch and pay by cash or meal plan. Remember that the banquet Wednesday night is already included in your registration fee.

Your subtotal for meals is $N \times \$21.00 =$ _____.

Total Charge: Your total charge to submit is _____.

Payment Options. You may pay by check in U.S. dollars or by credit card using this form, or you may submit this form and pay by credit card on-line at <https://www.merchantamerica.com/fit/echopay/>.

- My check payable to Florida Institute of Technology is enclosed for \$_____ U.S.
- Please charge my registration fee to ____ VISA ____ MasterCard ____ AMEX ____ Discover
Card Number _____ Exp. Date _____
CV no. (3-digit number on back of VISA or MasterCard) _____
Name as it appears on card _____
Billing address (as it appears on your statement) _____

Signature _____
- I have paid on-line at the NAEC website (<https://www.merchantamerica.com/fit/echopay/>).

Mail form to: Richard L. Turner, Department of Biological Sciences, Florida Institute of Technology, 150 West University Boulevard, Melbourne FL 32901-6975 USA.